

Event Date

Event Time

Contact Name

Contact Phone Number

Type of event

Venue Facility

Address

Will there be a timeline to follow? If so, DJ will need to be provided with a timeline at least 24 hours prior to the event.

What time can we set up? At least one hour and 30 minutes is required for set up before the event and one hour for take down after the event.

Number of Guests

Do you want a Photobooth?

What are the colors or theme for hour event?

Do you have a hashtag for your event?

Would you like party lighting and strobes?

Will you be having dinner?

Any particular songs/artist/genres to be played during dinner

Song requests are played only as appropriate for the time and not exactly when the soing is requested

Would you like your guests to be prompted to dance for line dances ect?

What types of dancing and upbeat music would you like?

List song/artists/genres

Would you like to incorporate slow dances or anniversary dances and have guests prompted to slow dance?

Do you have any particular announcements or thank yous to be announced?

Would you like a last song or last call announcement?

Would you like games incorporated for fun?